



FORM SCA 1

SMALL CLAIMS COURT

LETTER OF DEMAND

FROM:

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WORK ADDRESS:.....

RESIDENTIAL ADDRESS:.....

TELEPHONE NO(S) AND E-MAIL:.....

TO:

.....

WORK ADDRESS:.....

RESIDENTIAL ADDRESS:.....

TELEPHONE NO(S) AND E-MAIL:.....

SIR/MADAM

DEMAND

I hereby claim from you:

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PLEASE STATE PARTICULARS

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Unless you comply with this demand within 14 days after receipt of this letter, a summons will be issued against you in the Small Claims Court.

Claimant's Signature